PowerPoint short-cut cheat sheet

for Windows

BrightCarbon

Undo	Ctrl + Z
Redo	Ctrl + Y
Cut	Ctrl + X
Copy	Ctrl + C
Paste	Ctrl + V
Paste special	Ctrl + Alt + V
Duplicate objects	Ctrl +
Move on a straight axis	Shift +
Keep aspect when resizing	Shift +
Rotate by 15° increments	Shift +
Multiple object select	Ctrl or Shift +
Select all	Ctrl + A
Nudge move	↑ ← ↓ →
Cycle through layers/objects	Tab

Group	Ctrl + G
Ungroup	Ctrl + Shift + G
Decrease/increase font size	Ctrl + [or]
Change type casing	Shift + F3
Find and replace text	Ctrl + H
Add new slide	Ctrl + M
Duplicate slide	Ctrl + D
Run slideshow	F5
Run slideshow from current slide	Shift + F5
Jump to specific slide (slideshow mode)	Slide number + Enter
Copy style formatting	Ctrl + Shift + C
Paste style formatting	Ctrl + Shift + V
Animation painter	Alt + Shift + V